

Application Guidelines

The Application

- A good application will help you make it to the next step – the job interview
- The person handling the application will likely talk to the supervisor about your appearance and attitude
- Print neatly
- Make additional copies
- Do not make mistakes

The Application

- Pay attention to order of questions
- Salary – write open
- Dates available – 2 weeks notice
- If you can't answer the question write N/A or -
- References – choose wisely (no family members)
 - Speak about your character, reliability, and responsibility